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Approved For Release 2002/05/07 : CIA-RDP79-00498A000100010012-6

# ROUTING AND RECORD SHEET

DD/A Registry

File Accounting

SUBJECT: (Optional)

Request for Reimbursement

FROM:

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STATINTL

LA Division

2.

OGC Has Reviewed

3.

4.

5.

6.

SSA-DD/A  
7 D 16

7.

OGC

Attn: ☐

8.

9.

10.

A/DDA

11.

12.

C/LA/☐  
3 D 3107

13.

14.

15.

For Concurrence

6-7;

Per my conversation with ☐ would you please review

the facts presented by Mr. ☐ and advise if there are any legal objections to the payment of his claim. I feel the man has a good case and am inclined to approve same under the provisions of

HR

For Approval.

OGC  
10-12 note legal opinion  
B/Michael Malanick

FORM  
3-62

610

USE PREVIOUS  
EDITIONS

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OGC 76-4937

9-10-76

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DD/A Registry  
76-4872

26 August 1976

MEMORANDUM FOR: SSA-DD/A

FROM:

[REDACTED]  
Latin America Division

25X1A

THROUGH:

C/LA/

[REDACTED]

25X1A

SUBJECT:

Request for Reimbursement

1. The attached memorandum requesting reimbursement for financial losses incurred to me through a change of assignment concerns two major issues: 1) reimbursement for losses sustained in the disposal of my new car; and 2) reimbursement for a \$350.00 payment involved as a consequence to my apartment lease termination. I have received your approval for reimbursement regarding my car which is gratefully acknowledged.

2. This memorandum concerns the circumstances of my lease termination and my request for reimbursement. Simply stated, my assignment to [REDACTED] was the assignment which precipitated the lease termination. My present assignment to [REDACTED] would not have caused a lease termination. The synopsis of the situation is stated in paragraph 3 of this memorandum and is my rationale for seeking reimbursement at this time.

25X1A

3. The apartment lease in question, a one-year lease with [REDACTED] covers the period 1 September 1975 through 31 August 1976. On 22 May 1976, I terminated my apartment lease in preparation for my PCS move to [REDACTED]

25X1A

I would not have had to break my apartment lease and thereby not have had to pay \$350.00 for breaking my lease. The

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25X1A SUBJECT: Request for Reimbursement  
Mr. [REDACTED]

lease would have expired on 31 August 1976 and I would have departed Washington on 25 September after taking leave.

4. Thank you for your time and consideration in resolving this matter.

25X1A



Attachment:  
As Stated Above

25X1A CONCUR:



25X1A

C/LA/ [REDACTED]

Date

*8/24/76*

APPROVED:

*See note on routing slip.*  
A/DDA Date

Chrono, Subject

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